

NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION REGULAR MEETING
Monday, September 21, 2020, 6:30PM, Secondary Media Center

MINUTES

1. Call to Order: Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on August 17 at 6:30PM.

3. Roll Call:

Members present:

Karen Flatness	In-person	Remote	Absent
JoAnn Maloney	In-person	Remote	Absent
Rich Mueller	In-person	Remote	Absent
Travis Routh	In-person	Remote	Absent
Neil Schlaak	In-person	Remote	Absent
Dan Schmidt	In-person	Remote	Absent
Rick Schultz	In-person	Remote	Absent

4. **Approve Agenda:** Moved by Neil Schlaak, seconded by Dan Schmidt to approve the agenda as presented.

Karen Flatness—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Neil Schlaak—aye, nye	Dan Schmidt—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

6. Public Comments: Carina Beauvais, 83253 320th St, New Richland, MN, 507-383-9517, Revisions to Eligibility Board Policy for MSHSL

10. **Approve Consent Agenda Items:** Moved by Rich Mueller, seconded by Neil Schlaak to approve the Consent Agenda Items as presented.

Karen Flatness—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Neil Schlaak—aye, nye	Dan Schmidt—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

a. **Minutes of School Board Meeting August 17, 2020, August 31, 2020, Special School Board Meeting**

b. **Finance**

1) **Board Bills of \$2,745,626.33**

2) **Donations:**

NRHEG PTO	Prep for Volta Spinner	\$1,442.50
NRHEG PTO	Playground Cement	\$9,171.50
L & D Ag	Ag Mechanics Tools for Students	\$500.00
Minn Valley Federal	COVID Donation	<u>\$500.00</u>
	Total:	\$11,614.00
	Total to Date:	\$18,009.90

3) **Purchase of Service Agreement for Mental Health Services with South Central Human Relations Center, Inc. (Vision, Audio, O&M):** The Board renewed the service agreement with SCSC for Services. The total for the Service Agreement is \$6,975.89.

c. **Workforce**

1) **Employment**

- a) Diane Ettlin - Secondary Paraprofessional, Step 3
- b) Maryann Schlaak - Elementary Paraprofessional, Step 3
- c) Dawn Raatz – Community Education Paraprofessional, 25 hours per week at \$13.25 per hour
- d) Maddie Cordle -- School Psychologist Graduate Assistant—this is a 10 hour per week position to assist the part-time School Psychologist with evaluations. The hourly wage is \$25.

These contracts are contingent on acquiring proper licensure, official transcripts and a successful background check.

2) Contract / Letter of Agreement Renewals

- a) Sandy Tolleson – Health Office Assistant—hourly pay is \$15.00 which represents an adjustment from \$13.60 recognizing Mrs. Tolleson’s years in the District along with a new wage schedule developed for the Health Office Assistant position.

3) Resignations

- a) Erin Krenik – Speech & Language Pathologist—Ms. Krenik has been with the District 1 year.

4) Coaching Contracts

- a) Miles Otstot—Cross Country Coach

5) Co-Curricular Contract

- a) Dan Stork – Activities Director
- b) Kelly Delacruz – Annual Advisor ½ Position/Shared
- c) Cortney Klocek – Annual Advisor ½ Position/Shared
- d) Deb Bently—Drama Club
- e) Deb Bently—High School Paper Advisor
- f) Miles Otstot—High School Band
- g) Miles Otstot—Junior High School Band
- h) Miles Otstot—Elementary School Band
- i) Miles Otstot—Jazz Band
- j) Jen Fredrickson—High School Chorus
- k) Jen Fredrickson—Junior High School Chorus
- l) Jen Fredrickson—Elementary School Chorus
- m) Deb Bently—Speech Team Coach
- n) Amanda Inouye—One Act Play Director
- o) Deb Bently -- Senior Class Advisor
- p) Nancy Rudau--Senior High Ambassador Advisor
- q) Corrine Schuller—Prom Advisor ½ Position/Shared
- r) Karla Christopherson—Prom Advisor ½ Position/Shared
- s) Liz Stiernagle--National Honor Society Advisor
- t) Theresa Buendorf--Senior High Knowledge Bowl
- u) Theresa Buendorf--Junior High Knowledge Bowl
- v) Duey Ferber--Driver Training
- w) Dan Sorum -- FFA Advisor

d. Board Governance

1) Policies – 2nd Reading

- a. Scheduling Student Activities – 908 NRHEG New Policy
- b. 808 COVID-19 Face Covering Policy – MSBA New Policy

Legislative and Recommended Changes to Policies

- c. 403 Discipline, Suspension, and Dismissal of School District Employees
- d. 414 Mandated Reporting – Statutory change adds two crimes under the definition of ‘sexual abuse’
- e. 421 Gifts to Employees and School Board Members – Adds definition of “financial interest”
- f. 510 School Activities – Adds language reflecting 2019 legislative action regarding student activity accounts and deletes outdated reference
- g. 516 Student Medication – Statutory change adds student possession and use of sunscreen
- h. 524 Internet Acceptable Use and Safety Policy – Updates social media references and revises references
- i. 534 Unpaid Meal Charges – Adds 2019 Minnesota Attorney General Opinion language

- j. 601 Curriculum and Instruction – Statutory change adding dyslexia screening and additional reporting requirements
- k. 613 Graduation Requirements – Statutory changes revise Graduation Assessment Requirements (Art. V) and Graduation Credit Requirements (Art. VI). Legal References updated
- l. 615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, LEP Students
- m. 616 School district Accountability – Update advisory committee provisions
- n. 620 Credit for Learning – Statutory change deletes North Central Assn. of Colleges and Schools from ‘eligible institution’ definition
- o. 623 Mandatory Summer School Instruction – Adds dyslexia screening language
- p. 703 Annual Audit – Updates Minnesota Legal Compliance Audit Guide title
- q. 720 Vending Machines – Updates sealed bid statutory requirement
- r. 721 Uniform Grant Guidance – Federal change increases two threshold levels under “procurement Methods”
- s. 802 Obsolete Equipment – Statutory change expands potential recipients of surplus school computers and adds option to sell/give surplus school computers to ‘qualifying students’

Non-substantive Changes to Policies (These changes reflect updates to the legal and cross reference (including changes in statute numbers and/or names, new statutes, rules, or cases), changes to the notes within the policies, changes to accompanying forms, and minor corrections. The substance of the policy language is not affected.

- t. 205 Open Meeting and Closed Meeting
- u. 404 Employment Background Checks
- v. 424 License Status
- w. 506 Student Discipline
- x. 515 Protection and Privacy of Pupil Records
- y. 530 Form Immunization Form and Instructions
- z. 602 Organization of School Calendar and School Day
- aa. 624 Online Learning Options
- bb. 904 Distribution of Materials on School District Property by Non-school Persons

e. Statewide Enrollment Options: Two (2) students from other districts attending our District. One (1) student choosing another district. Six (6) students choosing on-line learning.

11. Reports

- a. Construction Update—Knutson Construction provided a status report on the construction project including an update on the project budget.

12. Recommended Actions

a. Finance

1) Maximum Levy Authority for 2020 Payable 2021: Moved by Neil Schlaak, seconded by Rich Mueller, to approve the Maximum Levy Authority for 2020 Payable 2021 as presented.

Karen Flatness—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Neil Schlaak—aye, nye	Dan Schmidt—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

2) Truth-in-Taxation Hearing Date: Moved by Dan Schmidt, seconded by Neil Schlaak, to approve the Truth-in-Taxation Hearing Date of Monday, December 21, 2020, at 6pm in advance of the regular 6:30pm School Board meeting.

Karen Flatness—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Neil Schlaak—aye, nye	Dan Schmidt—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

3) Substitute Rates for 2020-2021: Moved by Neil Schlaak, seconded by Dan Schmidt, to approve the Substitute Rates for 2020-2021 as presented.

Karen Flatness—ABSTAINED	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
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Travis Routh—aye, nye
Rick Schultz—aye, nye

Neil Schlaak—aye, nye
Motion carried 6-0.

Dan Schmidt—aye, nye

TEACHERS	2020/2021	
	Current 19/20	Proposed
Half Day	\$57.50	\$60.00
Full Day	\$115.00	\$120.00
PARAS		
	Current 19/20	Proposed
	\$10.50	\$11.89
KITCHEN		
	Current 19/20	Proposed
	\$10.25	\$10.40
CUSTODIAN		
	Current 19/20	Proposed
	\$11.25	\$12.37
SECRETARY		
	Current 19/20	Proposed
	\$11.75	\$12.37
NURSE		
	Current 19/20	Proposed
	\$12.28	\$12.52
Proposed rate is 95% of Grade/Base Rate for all but Teachers and Nurse		

b. Board Governance:

- 1) **1st Reading of Policy 522 (Sex Nondiscrimination Policy, Title IX Grievance Procedure and Process) and Policy 413 (Harassment and Violence):** Moved by Neil Schlaak, seconded by Rich Mueller, to approve the 1st Reading of Policy 522 (Sex Nondiscrimination Policy, Title IX Grievance Procedure and Process) and Policy 413 (Harassment and Violence) as presented. These policies are being put in place after the 1st reading, the second reading will take place in the October 2020 Board meeting.

Karen Flatness—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Neil Schlaak—aye, nye Dan Schmidt—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

- 2) 2020-2021 School Board Goals: Moved by Neil Schlaak, seconded by Karen Flatness, to approve the 2020-2021 School Board Goals as presented.

c. Karen Flatness—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
d. Travis Routh—aye, nye Neil Schlaak—aye, nye Dan Schmidt—aye, nye
e. Rick Schultz—aye, nye Motion carried 7-0.

FOCUS AREA: FINANCE

- Goal 1: By November 1, 2020, communicate effectively to the communities the District’s long-term financial position in order to maintain and grow programs and operations in preparation for the November 3, 2020, Operational Referendum ballot question for voters.
- Goal 2: By June 30, 2020, adopt a planned budget for 2021-2022 that achieves the Board’s fund balance target range while balancing the amount of revenue with planned expenditures. In the event of an unsuccessful referendum vote, the Board will need to be prepared to conduct a budget reduction process in advance of adopting the 2021-2022 budget.

FOCUS AREA: FACILITIES

Goal 1: By December 1, 2020, complete construction and remodel project within budget utilizing funding from both the April 2019 bond referendum and the District's LTFM.

Goal 2: By June 1, 2021, develop long-range facility plan for addressing needs identified in assessment but not part of 2020 remodel.

FOCUS AREA: Student Achievement

Goal 1: Throughout the 2020-2021 school year, monitor and evaluate the District's 2020-2021 School Learning Plan.

Goal 2: Throughout the 2020-2021 school year, monitor and evaluate the school learning models implemented in both schools along with monitoring county-wide positive case data and any other factors in determining the appropriate model for each school based on MDE/MDH, Executive Order, County Public Health and Regional Support Team guidance.

c. Workforce:

- 1) 2020-2021 Staffing Plan Revision:** Moved by Neil Schlaak, seconded by JoAnn Maloney, to approve the 2020-2021 Staffing Plan Revisions, changes include: Increase of 0.2 FTE in teacher overloads due to increased student and service needs, increase up to 3 FTE District Daycare Paraprofessionals, increase of 1.0 FTE Health Office Assistant.

Karen Flatness—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Neil Schlaak—aye, nye Dan Schmidt—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

- 2) 2020-2021 School Year Calendar Revision:** Moved by Neil Schlaak, seconded by Rich Mueller, to approve to approve the 2020-2021 School Year Calendar Revision that reflects the optional work days for teachers (September 4-7 in lieu of November 13, 2020) and scheduling for parent-teacher conferences if in the Hybrid or Distance Learning Models as presented.

Karen Flatness—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Neil Schlaak—aye, nye Dan Schmidt—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

d. Student Achievement:

- 1) 2020-2021 School Year Learning Plan Revision:** Moved by Rich Mueller, seconded by JoAnn Maloney, to approve the revised 2020-2021 School Year Learning Plan (Hybrid Model) as presented that modified the weekly schedule to include a distance learning day for all students on Wednesday of each week.

Karen Flatness—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Neil Schlaak—aye, nye Dan Schmidt—aye, nye
Rick Schultz—aye, nye Motion carried 4-3.

- 2) 2020-2021 School Year Learning Model Update:** Moved by Travis Routh, seconded by Rich Mueller, to approve returning the Secondary School to Hybrid Learning beginning Monday, September 28, 2020 unless the Regional Support Team says "No" or that we can't.

Karen Flatness—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Neil Schlaak—aye, nye Dan Schmidt—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

- 14. Adjournment:** Moved by Dan Schmidt, seconded by Karen Flatness to adjourn the meeting.

Karen Flatness—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Neil Schlaak—aye, nye Dan Schmidt—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

Meeting adjourned at 9:28PM.

Submitted by _____, Clerk
Karen Flatness